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# Leadership Workshop Kit

Align outcomes, understand reality, focus attention, and improve decisions

# Purpose

This kit helps a leadership group create shared outcome direction, interpret current reality, identify risk, focus attention, and make explicit decisions.

## Recommended audience

|                                                                                            |                                                                                                                                 |
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| <b>Leadership sponsor</b><br><br>Owns the decision environment and follow-through.         | <b>Cross-functional leaders</b><br><br>Bring customer, business, product, engineering, operational, and organizational context. |
| <b>Facilitator</b><br><br>Protects evidence-based discussion and explicit decision-making. | <b>Decision owners</b><br><br>Accept ownership for choices and next evidence.                                                   |

## Recommended sequence

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| <b>1. Prepare</b><br><br>Read the executive brief. Select one outcome and bring current evidence. |
| <b>2. Facilitate</b><br><br>Use the instructor guide and slide deck.                              |
| <b>3. Work</b><br><br>Participants complete the workbook and standalone canvases.                 |
| <b>4. Decide</b><br><br>Use the review agenda and executive brief to record commitments.          |

## Workshop outputs

|                                                                                                      |                                                                                                        |
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| <b>Outcome Alignment Map</b><br><br>Shared outcome, beneficiaries, indicators, risks, and ownership. | <b>Leadership Attention Profile</b><br><br>Current and desired attention across five decision domains. |
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| <b>Decision Inventory</b><br><br>Priority decisions, owners, timing, and evidence needs. | <b>Risk Map</b><br><br>Threats to outcome achievement and leadership intervention. |
| <b>90-Day Commitments</b><br><br>Actions, owners, evidence, and review points.           |                                                                                    |

**Use note:** Proposed ODM workshop material. Adapt to context. Do not use to rank individuals or teams.